

East Hartford Housing Authority
Freedom of Information Requests
Summary of Charges

A.	To Review Existing records	no charge
B.	A copy of an existing record, non-certified page [CGS§1-212(2)] <i>Two sided documents are two pages</i>	\$.50
C.	To certify a document [CGS§1-212(e)]	\$1.00
D.	A record or report from a computer run-per page (existing menu report)	\$.50
E.	Computer formatting and/or programming to produce a specialized report [CGS§1-212(b)(1)]	actual salary of staff (as determined by Information Technology), plus \$.50 per page
F.	Computerized information stored with outside vendors which we would have to pay for, if obtained to honor the request	actual cost of outside vendor
G.	Copies of tapes, disks, or other electronic media [CGS§1-212(b)(3)]	actual cost
H.	Public request for Board and Commission agendas, minutes, and packets by mail	actual cost to mail and \$.50 per page
I.	Emails of agendas and minutes	no charge

The fees are in accordance with CGS§1-212. FOI charges will not supersede those fees established in statutes such as fees for vital records.

Effective April 27, 2016